

Trustee Meeting Minutes

April 11, 2022

The April 2022 meeting of the Leominster Public Library Board of Trustees was held on Monday, April 11, 2022, at the conference room of the library.

In attendance were: Mark Bodanza, Susan Chalifoux Zephir, Lawrence NFOR, and Susan Shelton. Joanne D'Onfro was on phone call and Jim Despo was unable to attend. Also present were the Library Director Alexander Lent and Assistant Director Nicole Butler.

The Board Chair called the meeting to order at 5:05 PM.

OPEN FORUM

No one was available to address the Board in the open forum

APPROVAL OF MINUTES

The minutes of the board of trustees meeting of March 2022 were approved by roll call vote (SCZ/SS). 5-0

LIBRARY REPORT

The Library report was accepted as presented with updates by the Director.

Noted and appreciated were updates on the clean out on missing or lost books which caused a drop in user accounts. The service provided by hoopla, the web and mobile library service, was assessed and a decision made to discontinue based on a couple of factors that indicated we were not getting the most on the investment.

The project to acquire a van for the library is well in progress and will soon be modified to accommodate the mobile library services.

On the subject of Good Friday and Saturday, it was agreed upon that given the step taken by the city to have a floating holiday, the Library will uphold same (SS/SCZ). By roll call vote, it was approved 5-0.

OLD BUSINESS

FY2023 Budget: The budget was presented and the adjustments that were made. Overall, a 1.94% budget increase was highlighted and this was mostly in personnel expenses. After presentation, the FY2023 budget was approved (SCZ/LN) by roll call vote 5-0.

NEW BUSINESS

Roof Report: After discussions on the state of the roof and the proposal on how much it will cost to replace, the repair team did manage to get some patches in and a budgeted amount of \$39,000 was proposed to be done through city funds. Test results on the state of the roof are still awaited but clear indication that there is no current need for replacement.

Incident Report: The exchange between the director and a patron who defaced some library material, were discussed and the board decided to hold the no trespass order and re-evaluate in the June 2022 meeting if need be. The patron asked that the book be removed from display. It is worth noting that the patron replaced the defaced book and included a not-so appropriate note - still holding to his decision and even attempted getting to the steps of the library and was asked to leave.

Director Vacation Request: The vacation dates (June 17th, 23rd and 24th) for the library director were presented and approved by the board (LN/SS), by roll call 5-0.

Financial Transfer from Personnel Budget to Operating Budget: Due to vacancies in prior year this request was made to transfer \$19,000. Amended request was approved (SCZ/SS) 5-0.

Card replacement fees for students at card signup events at schools: After a bit of discussion on this topic, the proposal to waive replacement fees was approved (SS/LN), by vote of 5-0.

Projector in Cormier Young Adult Center: A projector screen was located that would be used in the space and available for use in gaming as well. Acquisition was approved (SCZ/SS), 5-0 roll call.

The meeting adjourned at 5:46PM (LN/SCZ). Roll Call 5-0.

Lawrence NFOR,

Board Secretary.