

Trustee Meeting Minutes

May 8, 2023

The May 2023 meeting of the Leominster Public Library Board of Trustees was held on Monday, May 8, 2023, at the historical conference room of the library.

In attendance were Mark Bodanza, Susan Chalifoux Zephir, Lawrence NFOR, Susan Shelton, Joanne D'Onfro and Jim Despo. Also present were the Library Director Alexander Lent and Nicole Butler, the Assistant Director. Present as well to meet and greet the Trustees were Head of Adult Services Julie Celularo, Administrative Assistant Lori Benoit, and Senior Support Assistant Gary Kendall.

OPEN FORUM

No one was available to address the Board in the open forum.

Staff Introductions: Trustees introduced themselves to the members of staff present and the staff present introduced themselves. They shared their experience and what is fun for them while serving our community.

New Head of Adult Services Julie Celularo, has been in the Library about a month and a half and has had a very good experience with colleagues. Getting to know the city a bit more also, has been a great.

Administrative Assistant Lori Benoit, has been at the library for 23 years and handling finances as well as other administrative duties.

Senior Support Assistant Gary Kendall has been serving the library for about 28 years already and supports tech services at the library, which includes procurement of large print material. Loves community theatre and it is a delight participating as well as directing plays.

APPROVAL OF MINUTES

The minutes of the board of trustees meeting of April 10, 2023, were approved with some minor edits (SCZ/JCD). LN and SS were absent and so abstained from the vote.

OLD BUSINESS

Patron Issues: A first six-month no trespass order was issued to a patron, today May 8. The LPD is working on this issue and the patron can appeal to the board after this period. This order is for an indefinite period.

LIBRARY REPORT

The Library Report was accepted as presented by the Director.

Building Expenses A quote was obtained (page 29 of packet) in collaboration with the Police Department for a camera system and Library Director needed board approval for additional funds to be drawn from State Aid to complete the \$88,000 project. \$44,000 was already encumbered and so the request is for the 50% to be drawn from State Aid. The vendor thinks the project can be completed before the end of the fiscal year. The request for transfer of funds was accepted by the board (LN/SCZ).

Some quotes were received for carpet replacement and the request was for the vote on this to be taken at a later date, when these quotes are sorted and a meeting scheduled.

NEW BUSINESS

Exhibit Policy There is a policy adjustment need and the Director would like us to know what is coming soon.

ANNOUNCEMENTS:

The meeting adjourned at 5:26PM (JCD/SS).

Lawrence NFOR, Board Secretary.