

Trustee Meeting Minutes

January 8, 2024

The January 2024 meeting of the Leominster Public Library Board of Trustees was held on Monday, January 08, 2024, at the historical conference room of the library.

In attendance were Mark Bodanza, Susan Chalifoux Zephir, Susan Shelton, and Joanne D'Onfro. Trustees Jim Despo and Lawrence NFOR were absent. Also in attendance were Assistant Library Director Nicole Butler and Library Director Alexander Lent.

The chair, Mr Bodanza, called the meeting to order at 5:00PM

OPEN FORUM

No one was available to address the Board in the open forum.

APPROVAL OF MINUTES

Minutes of the Trustee meeting of December 2023 was approved (Shelton/D'Onfro).

LIBRARY REPORT

The Library Report provided updates from all areas of the library and the organization as a whole.

OLD BUSINESS

Patron Issues: Director Lent briefed the Board of Trustees on three drug-related incidents that took place at the library in December.

Staffing Updates: Young Adult Services Librarian Nadia Friedler has been selected to be the library's new Head of Adult Services, and Part-Time Circulation and Reception Assistant Sabrina Bonetti has been selected to be the library's new Young Adult Services Librarian. The library is now working to fill Ms. Bonetti's previous position.

NEW BUSINESS

Capital Projects List: Director Lent provided and discussed the capital projects list the library submitted to the Comptroller's Office in advance of the FY2025 budget process. This list spans FY2024 through FY2029.

Room Reservation Request Guidance: Director Lent sought clarity on a recent room reservation request. The Board determined that the request was cultural and not religious in nature, and could be permitted.

Marcia O'Donnell Art Activities Fund: Director Lent presented a request from the Children's Services Department for use of \$1878.00 of the Marcia O'Donnell Art Activities Fund. This request comes annually in January and requires a transfer of funds from the Marcia O'Donnell Trust to the library's working trust, a transfer facilitated by the City Treasurer. The request was approved as submitted (D'Onfro/Shelton). The Board asked whether Young Adult Services or the Adult Services Department would be submitting their own requests from the O'Donnell Fund.

ANNOUNCEMENTS: Library Director Lent updated the Board on the City's updated dress code policy.

The meeting adjourned at 5:20PM (D'Onfro/Shelton).

Alexander Lent, Library Director.