

# FY16 Annual Report

# LEOMINSTER PUBLIC LIBRARY

WWW.LEOMINSTERLIBRARY.ORG

## MISSION

The Leominster Public Library is a service organization which provides free information in various formats to residents of Leominster and the surrounding communities. The purpose of the public library is to provide those library materials, information, programs, and services which are most wanted by the residents of the service area; to provide convenient access to materials and information; and to actively work to make community members and organizations aware of the resources and services provided by the Leominster Public Library.

## SERVICE HIGHLIGHTS

To the Honorable Mayor and Members of the City Council:

I herewith submit the Annual Report of the Leominster Public Library for the fiscal year July 1, 2015, to June 30, 2016:

- Offered **3,291** hours of service
- Loaned **316,624** books, audio-books, e-books, DVDs, compact discs, downloadable audio and video, museum passes and discovery kits
- Answered **36,773** information/reference questions in-person, by telephone, and via the Internet
- Presented **499** programs attended by **15,542** patrons of all ages
- Processed **30,819** network transfers & interlibrary loans for Leominster Library patrons
- Provided **40,820** sessions of public computer use
- Provided full library service to **24,301** registered Leominster residents
- Utilized **2,802** hours of volunteer assistance
- Added **10,069** new items to the library's collection
- Provided library meeting and group study room space **4,286** times for community groups, non-profit organizations, and individuals
- Registered **631** Friends of the Leominster Library members



The Dr. Martin T. Feldman Children's Room presented 286 programs attended by 11,207 children and their caregivers

*"I love our library. I have a family of 6 aged from 14 – 70..... There's always something for my family to borrow. All the employees are so wonderful that sometimes I wished I worked there. I have just about run out of audio book playaways. But they taught me to download to a phone or tablet....Yayyyy....."*

Gesenia Toledo Jimenez-Tubio (Posted on Facebook 4/26/16)

## BOARD OF TRUSTEES

Gilbert Tremblay  
Chairman  
Term Expires: 4-15-19

Carol Millette  
Vice-Chairman  
Term Expires: 4-15-19

Nancy Hicks  
Secretary  
Term Expires: 4-15-17

Mark Bodanza  
Term Expires: 4-15-18

Lawrence Nfor  
Term Expires: 4-15-18

Susan Chalifoux Zephir  
Term Expires: 4-15-17

## MUNICIPAL BUDGET AND STAFFING SUMMARY DATA

Fiscal Year	Staffing	Adopted Budget	Percentage Increase
F.Y. 2016	19 FTE	\$1,330,782	< 1%
F.Y. 2015	19.5 FTE	\$1,344,467	4.2%
F.Y. 2014	20 FTE	\$1,290,568	5.6%
F.Y. 2013	19.5 FTE	\$1,221,536	< 1%

*"I am at the Library at least 3 times a week. It is a beautiful library and very welcoming. The real gem is the staff. They are a group of friendly, fun and knowledgeable people. Haven't visited the Leom Lib recently? What's wrong with you? Fix that immediately! You will be glad that you did."*

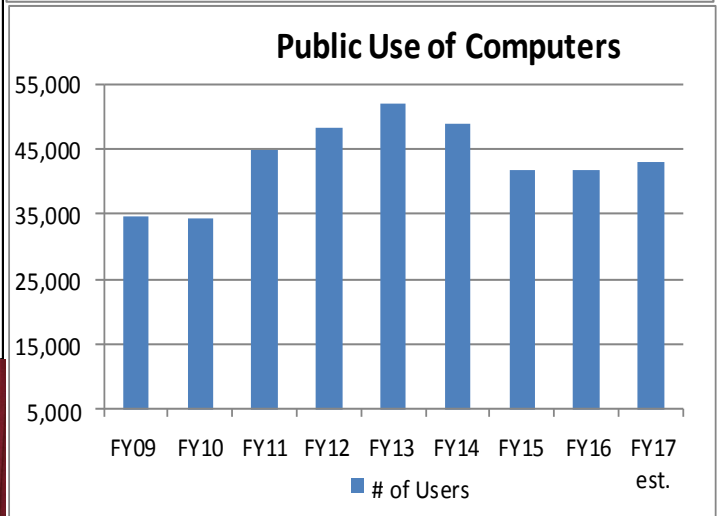
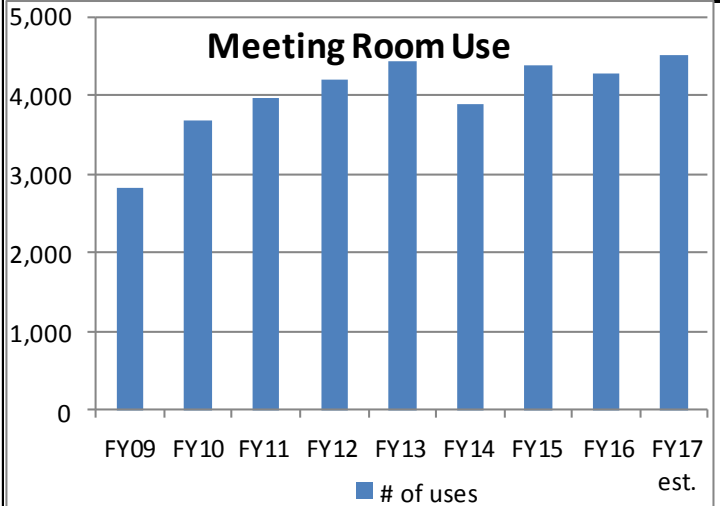
Tom Moser (Posted on Facebook 2/20/16)

## NOTEWORTHY

- The library received the contents of the 1915 time capsule that was removed from behind the cornerstone of City Hall, and opened in a public ceremony on July 11, 2015. After taking an inventory of the contents, the items were placed on public display. The contents of the time capsule will eventually be digitized, and available online to the public through the Digital Commonwealth.
- The library established a community-based Strategic Planning Committee, and hired a consultant to facilitate two meetings to ascertain the library's strengths, opportunities, aspirations, and results, as well as develop a vision statement and goals for the library.
- Several new circulation policies were adopted by the Board of Trustees to improve the library's customer service.
- The library received the following donations:
  1. \$3,500 from Digital Federal Credit Union to support the library's efforts in providing programs that make a difference.
  2. \$5,000 from Mrs. Mae Tabora in memory of her two husbands Francis W. Lucier and Benigno Tabora, who were both veterans.
  3. \$1,500 from Rollstone Bank and Trust to fund six one-hour music classes and two concerts for children.
- The library replaced its work file server, and upgraded the security system with a network video recorder for the building's cameras.

*"All of our family are active library users! From the beautiful children's room, activities, summer reading and special programs.... to books, audio books, e-books, up-to-date information in any area or interest or more. Leominster Public Library is a treasure!"*

Laurie Roy (Posted on Facebook 6/6/16)



*The Angkor Dance Troupe performing traditional Cambodian dance.*

This performance was one of three multi-cultural intergenerational programs presented by the library through a generous donation from Digital Federal Credit Union. The other programs presented as part of this series were Joy of Samba (Brazilian Drumming) and the Akwaaba West African Drumming Ensemble.

### FY16

#### Total Library Operating Income

Municipal	\$1,330,782
State Aid	\$ 63,280

#### Non-Recurring Income

Friends	\$ 34,239
Grants	\$ 410
Trust Funds	\$ 9,984
Monetary Gifts	\$ 26,690