

**JOB OPENING
LEOMINSTER PUBLIC LIBRARY
FULL-TIME
LIBRARY DIRECTOR**

The Leominster Public Library Board of Trustees seeks an innovative, dynamic, community-minded leader with proven management skills to serve as Library Director.

The library serves the 41,000 residents of Leominster, as well as many non-residents from the surrounding communities of North Central Massachusetts. Located in the downtown area of one of Massachusetts' Gateway Cities, the library is housed in a 1910 Carnegie library building that was renovated and expanded to a 44,500 square foot facility in 2007. This busy customer-service oriented library is well respected in the community, presenting almost 500 programs for all ages annually with a \$1.4M budget, a dedicated staff of 19FTE, volunteers, and a dynamic Friends' organization.

Working under the direction of the Board, and under the supervision of the Mayor, the Library Director is responsible for overall management of the library's services, programs, and facility to ensure it effectively meets the cultural, educational, informational, and recreational needs of the community.

Candidates must possess experience with municipal finance, personnel management, facility management, library technology, and have successfully worked with a Board of Trustees, municipal officials and community/professional organizations. The ability to articulate the vision and role of the library in the community and to advocate for the library is essential. The ideal candidate must be a proven problem solver with strong decision making capabilities.

Qualifications: Master's degree from an ALA accredited program in Library Science, including a Certificate of Professional Librarianship issued by the MA Board of Library Commissioners; a minimum of 6 years of progressively responsible library experience, with 3 or more years of proven budgetary experience and personnel management. Previous experience as a Director or Assistant Director in a public library is highly desirable.

Selected candidate must successfully pass a CORI, pre-employment physical with drug screening and background check.

SALARY RANGE \$80,117 - \$103,598

While the review process for applications begins April 28, 2017, the position will remain open until filled.

Letter of Interest, Resume, and Contact information for three references to:

Wendy Hurley, HR Director
City Hall
25 West Street
Leominster, MA 01453
whurley@leominster-ma.gov

EOE/AFFIRMATIVE ACTION