

LEOMINSTER PUBLIC LIBRARY

WWW.LEOMINSTERLIBRARY.ORG

MISSION

The Leominster Public Library is a service organization which provides information in various formats free to the residents of Leominster and the surrounding communities. The purpose of the public library is (1) to provide information, materials, programs, technology, systems, facilities, and services which are most wanted by the residents of our service area; (2) to provide safe, easy, and convenient access to these services and (3) to actively work to raise awareness and promote our services to the community and organizations within our service area.

SERVICE HIGHLIGHTS

To the Honorable Mayor and Members of the City Council:

I herewith submit the Annual Report of the Leominster Public Library for the fiscal year July 1, 2005 to June 30, 2006:

- Offered 3,276 hours of service, during which 138,060 patrons used the library
- Loaned 275,110 books, books-on-tape/cd, audio cassettes, video cassettes, DVDs, compact discs, museum passes, and science kits
- Answered 20,934 information/reference questions in-person, by telephone and via the Internet
- Presented 333 programs attended by 11,538 residents of all ages
- Processed 19,899 network transfers & interlibrary loans for Leominster Library patrons
- Provided 21,320 sessions of public computer use
- Provided full library service to 23,037 registered Leominster residents
- Utilized 1,503 hours of volunteer assistance
- Added 9,397 new items to the library's collection
- Booked the library's only meeting room 450 times for community groups and library programs



**Library Groundbreaking Ceremony
"Kids Dig"**



**Library "Topping Off" Ceremony
January 11, 2006**

BOARD OF TRUSTEES

Gilbert Tremblay
Chairman
Term Expires: 4-15-07

Carol Millette
Vice-Chairman
Term Expires: 4-15-07

Nancy Hicks
Secretary
Term Expires: 4-15-08

Kathleen Daigneault
Term Expires: 4-15-09

Robert Salvatore
Term Expires: 4-15-09

Jeanne Zephir
Term Expires: 4-15-08

MUNICIPAL BUDGET AND STAFFING SUMMARY DATA

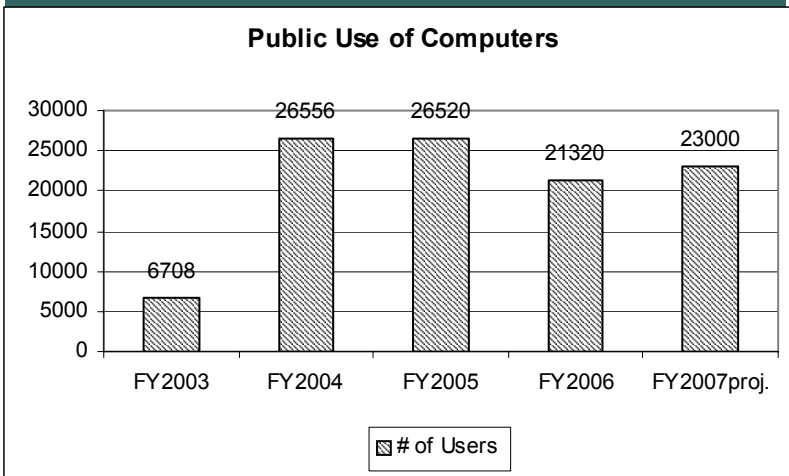
Fiscal Year	Budgeted Staffing	Adopted Budget	Percentage Increase
F.Y. 2007	18 FTE	\$912,318	2.8%
F.Y. 2006	19 FTE	\$886,866	4.0%
F.Y. 2005	19 FTE	\$852,627	2.6%
F.Y. 2004	19FTE	\$831,126	1.5%

BUILDING PROJECT PROGRESS

- Celebrated the beginning of the construction of the expanded and renovated library with a public Ground-breaking Ceremony on Friday, July 1, 2005.
- Demolished 1910 block stack area and library's 1966 addition in preparation for library's expansion. Salvaged glass floor blocks and portions of historic shelving for reuse in new library.
- Developed construction "blog" on library's website to keep the public up-to-date on the expansion and renovation project.
- Partnered with the Community Foundation of North Central Massachusetts for the establishment of the Leominster Library Building Fund.
- Developed a case statement and other necessary collateral material for the building project's fundraising efforts. Utilized fundraising software to better manage campaign.
- Recruited Co-Chairs and members for the establishment of a Fundraising Steering Committee.
- Marked the completion of the structural steel for the library's new addition with a "Topping Off" Ceremony on Wednesday, January 11, 2006.
- Launched \$1.2M private fundraising campaign for the new library's furniture, fixtures, and equipment in January 2006.
- Held an informational reception for the fundraising campaign at the Monument Grill on April 26, 2006.
- Provided access to fundraising material via the library's website, and a mechanism for online donations.
- Made confirmatory changes to the Mutual Vehicle Parking Easement with Pilgrim Congregational Church as required by National Grid, and established a construction easement with the owners of 40 West Street.
- Submitted required documentation for receipt of 2nd and 3rd construction grant payments totaling \$1,812,864.00.
- Interiors Sub-committee worked with Interior Design Firm to finalize color palette, and carpet selections for new library.
- Completed 55% of construction project by the end of the fiscal year.

"Thanks for all your professional service to the Leominster community. You staff has shown it's dedication & respect to all of it's visitors and patrons."
Leo B. Gillis on behalf of the regular patrons of the Leominster Public Library

Public Access Computer Use



FY06

Total Library Operating Income

Municipal	\$ 886,866
State Aid	\$ 64,681

Capital

Municipal	\$7,800,000
Construction grant	\$1,812,864

Non-Recurring Income

Friends	\$ 5,922
Arts Lottery Grant	\$ 350
Trust Funds	\$ 45,810
Monetary Gifts	\$ 6,705

NOTEWORTHY

- Introduced a digital audio-book service offering downloadable books for a patron's personal computer or MP3 player.
- Partnered with the local chapter of the Department of Mental Retardation, the May Institute, and the Beech Center for the establishment of a Validated Library Collection on developmental disabilities.