MISSION

The Leominster Public Library is a service organization which provides free information in various formats to residents of Leominster and the surrounding communities. The purpose of the public library is to provide those library materials, information, programs, and services which are most wanted by the residents of the service area; to provide convenient access to materials and information; and to actively work to make community members and organizations aware of the resources and services provided by the Leominster Public Library.

SERVICE HIGHLIGHTS

To the Honorable Mayor and Members of the City Council:
I herewith submit the Annual Report of the Leominster Public Library for the fiscal year July 1, 2013, to June 30, 2014:

- Offered 3,266 hours of service
- Loaned 339,625 books, audio-books, DVDs, videocassettes, compact discs, museum passes, and discovery kits
- Answered 40,751 information/reference questions in-person, by telephone, and via the Internet
- Presented 464 programs attended by 16,808 patrons of all ages
- Processed 31,553 network transfers & interlibrary loans for Leominster Library patrons
- Provided 41,704 sessions of public computer use
- Provided full library service to 26,249 registered Leominster residents
- Utilized 3,268 hours of volunteer assistance
- Added 9,611 new items to the library’s collection
- Provided library meeting and group study room space 3,900 times for community groups, non-profit organizations, and individuals
- Registered 649 Friends of the Leominster Library members

“Leominster Library has been one of the best parts of our family moving further west from the greater Boston area. The frequency and caliber of children’s programs are incredible, establishing the library as a staple in our sons’ literacy experiences. Its programming is on par with something you might expect from a major metro area, like Cambridge, MA. You are bringing awesome experiences to so many families in our area. Thank you for being a treasure of richness for Leominster and its surrounding communities.”

Lindsay Lucarelli

BOARD OF TRUSTEES

Gilbert Tremblay
Chairman
Term Expires: 4-15-16

Carol Millette
Vice-Chairman
Term Expires: 4-15-16

Nancy Hicks
Secretary
Term Expires: 4-15-17

Mark Bodanza
Term Expires: 4-15-15

Robert Salvatore
Term Expires: 4-15-15

Susan Chalifoux Zephir
Term Expires: 4-15-17

MUNICIPAL BUDGET AND STAFFING SUMMARY DATA

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Staffing</th>
<th>Adopted Budget</th>
<th>Percentage Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>F.Y. 2014</td>
<td>20 FTE</td>
<td>$1,290,568</td>
<td>5.6%</td>
</tr>
<tr>
<td>F.Y. 2013</td>
<td>19.5 FTE</td>
<td>$1,221,536</td>
<td>&lt; 1%</td>
</tr>
<tr>
<td>F.Y. 2012</td>
<td>19 FTE</td>
<td>$1,216,608</td>
<td>4.5%</td>
</tr>
<tr>
<td>F.Y. 2011</td>
<td>19 FTE</td>
<td>$1,163,826</td>
<td>&lt; 1%</td>
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</tbody>
</table>

Fun at the library.  Children holding a boa constrictor at the Feldman Children’s Celebration.
NOTEWORTHY

- The Leominster Library was chosen to be one of 51 libraries in the Commonwealth to participate in a statewide e-book pilot project.
- Upgraded the Integrated Library System’s software to version 2.4, which included re-indexing of the bibliographic database to improve online public access catalog searching.
- Established Millette Memorial and Marcia O’Donnell Art Activities Trust Funds.
- Upgraded staff, service desks, and public computers to Windows 7 64-bit systems.
- Transitioned staff from Office 2003 to Office 2013.
- Began extensive weeding and shifting of non-fiction collection to enable the expansion of other print collections.
- Introduced Zinio, an online magazine service, and Indie Flix, an online streaming of independent films, to the library’s collection.
- Awarded the following grants: $1,500 from the LEGO Foundation for children’s science based workshops; $1,200 from the Gilder Lehrman Institute for an adult film and book discussion series; $235 from the Leominster Arts Council for a children’s summer reading program featuring a Zoomobile.

FY14
Total Library Operating Income

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipal</td>
<td>$1,290,568</td>
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<tr>
<td>State Aid</td>
<td>$ 47,690</td>
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<tr>
<td>Non-Recurring Income</td>
<td></td>
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<tr>
<td>Friends</td>
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<td>Grants</td>
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<td>Trust Funds</td>
<td>$ 4,815</td>
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<tr>
<td>Monetary Gifts</td>
<td>$ 21,317</td>
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</tbody>
</table>

A Day in the Life of the Leominster Public Library

April 12, 2014

- Patron visits = 933
- Circulation = 1,050
- Computer Use = 65
- Information Questions = 92
- Programs = 1
- Program Attendance = 240
- Hours open to the public = 11.5

Point n’ Swing Big Band performance funded through the Millette Memorial Trust Fund