

FY11 Annual Report

LEOMINSTER PUBLIC LIBRARY

WWW.LEOMINSTERLIBRARY.ORG

MISSION

The Leominster Public Library is a service organization which provides free information in various formats to residents of Leominster and the surrounding communities. The purpose of the public library is to provide those library materials, information, programs, and services which are most wanted by the residents of the service area; to provide convenient access to materials and information; and to actively work to make community members and organizations aware of the resources and services provided by the Leominster Public Library.

SERVICE HIGHLIGHTS

To the Honorable Mayor and Members of the City Council:

I herewith submit the Annual Report of the Leominster Public Library for the fiscal year July 1, 2010 to June 30, 2011:

- Offered 3,257 hours of service
- Loaned 374,959 books, audio-books, DVDS, video cassettes, compact discs, museum passes, and discovery kits
- Answered 43,452 information/reference questions in-person, by telephone and via the Internet
- Presented 413 programs attended by 15,646 patrons of all ages
- Processed 37,203 network transfers & interlibrary loans for Leominster Library patrons
- Provided 48,152 sessions of public computer use
- Provided full library service to 24,931 registered Leominster residents
- Utilized 3,522 hours of volunteer assistance
- Added 9,184 new items to the library's collection
- Provided library meeting and group study room space 3,961 times for community groups, non-profit organizations, and individuals
- Registered 733 Friends of the Leominster Library members

Note addressed to the "Amazingly Helpful Staff at the Leominster Public Library:"

"Thank you very much for all of your many kindnesses and help in the past year for which we are very grateful. Please remember that we think the Leominster Public Library as the best in the world and that is because of the fine and considerate people who run it and that is you!" Richard and Suzanne L.



Musical program kicks off Tiny Tots Trick or Treat

BOARD OF TRUSTEES

Gilbert Tremblay
Chairman
Term Expires: 4-15-13

Carol Millette
Vice-Chairman
Term Expires: 4-15-13

Nancy Hicks
Secretary
Term Expires: 4-15-14

Mark Bodanza
Term Expires: 4-15-14

Robert Salvatore
Term Expires: 4-15-14

Susan Chalifoux Zephir
Term Expires: 4-15-14

SNAPSHOT DAY—April 12, 2011 A Day in the Life of the Leominster Public Library

Patron visits: 1,058
Program attendance: 228
Circulation: 1,028
Use of public computers: 168
Info questions: 109
Use of meeting/group study rooms: 14
Interlibrary loan: 93
New borrowers: 3

MUNICIPAL BUDGET AND STAFFING

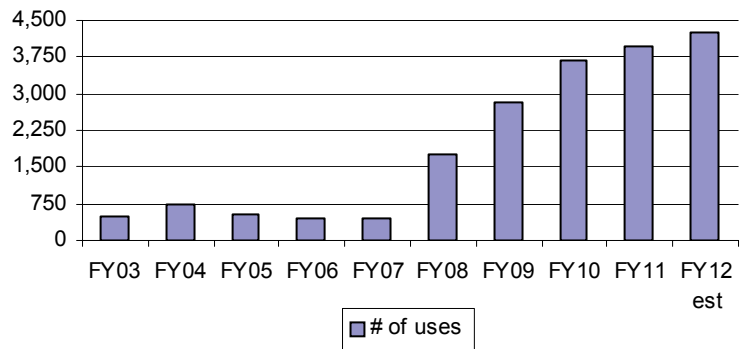
Fiscal Year	Budgeted Staffing	Adopted Budget	Percentage Increase
F.Y. 2011	19 FTE	\$1,163,826	< 1%
F.Y. 2010	19 FTE	\$1,154,095	-5%
F.Y. 2009	19 FTE	\$1,213,601	8%
F.Y. 2008	18 FTE	\$ 1,123,911	20%

NOTEWORTHY

- ◆ Deployed two (2) new public access computers, replaced ten (10) existing older public access computers, and updated all software in the adult service area through Year 2 of a Gates Foundation Grant and other private donations.
- ◆ Completed final reporting required by the Gates Foundation for receipt of a two-year grant to enhance the public's access to computers and the Internet.
- ◆ Purchased and installed a public microfilm reader-scanner through private donations.
- ◆ Installed dedication and donor signage through private donations.
- ◆ Installed collection designation signage in the adult department through private donations.
- ◆ Provided staff development on e-Readers and electronic content to improve customer service.
- ◆ Submitted and awarded National Endowment for the Arts—Big Read Grant.
- ◆ Awarded National Endowment for the Humanities grant to present the traveling exhibit *Lincoln: The Constitution and the Civil War*.
- ◆ Presented final programs celebrating the 100th anniversary of the library's 1910 Carnegie Library Building
- ◆ Created display cabinets in alcoves on second floor of historic building through private donations.



Meeting Room Use



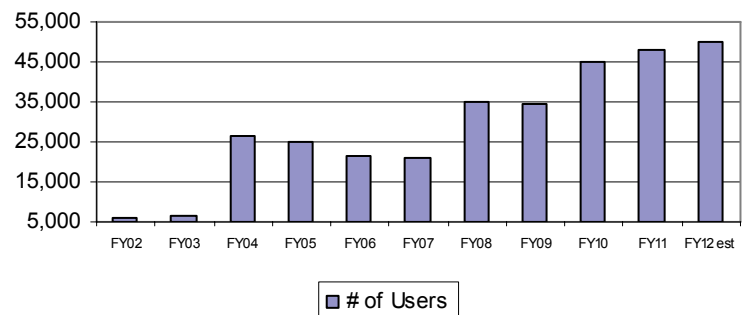
“Free to the People Since 1910”

The Leominster Public Library celebrated the centennial of its historic building, funded in part through a donation from steel magnate Andrew Carnegie. This building, which is listed on the National Register of Historic Places, was beautifully restored as part of the library's expansion and renovation project and was reopened in 2007.

A series of programs and a historical exhibit celebrating this centennial were attended by over 1,000 people, and culminated with a Ragtime concert recognizing the 100th anniversary of the library and the Colonial Band, as well as the 100th birthday of resident Louis Charpentier.



Public Use of Computers



FY11

Total Library Operating Income

Municipal	\$ 1,163,826
State Aid	\$ 46,210

Non-Recurring Income

Friends	\$ 21,230
Grants	\$ 575
Trust Funds	\$ 2,482