

Trustee Meeting Minutes

December 15, 2021

The December meeting of the Leominster Public Library Board of Trustees was held on Wednesday, December 15, 2021, in-person at the conference room of the library.

In attendance were: Chairperson Mark Bodanza, Secretary Lawrence NFOR, Susan Shelton, Joanne D'Onfro and Jim Despo. Absent was Vice Chairperson Susan Chalifoux Zephir. Also present was the Library Director Alexander Lent and Assistant Director Nicole Butler

The chairperson called the meeting to order at 5:00 PM.

PUBLIC FORUM

There was no one in attendance to address the board in the public forum

APPROVAL OF MINUTES

The minutes of the board of trustees meeting of November 8, 2021 were approved (JD'O/MB) with a 3-0 vote, one abstention.

LIBRARY REPORT

The Library report was accepted as presented. About \$20,000 building improvement request was approved by City, State Aid also approved and first payment received about \$45,000 Food for fines drive also ongoing.

OLD BUSINESS

Clock: Discussion on the clock and the request for prepayment was also approached with appraisal value in mind. Work to be done on the clock and while we wait to see the appraisal, the board asked to hold off until we see the appraisal and also photos of what it looks. This will be brought up in our January 2022 meeting.

NEW BUSINESS

Children's Services Department O'Donnell Art Programing Proposal: Usual request to move funds to support programing. It was agreed that the request of about \$2,000 be approved. Vote 5-0 (SS/JD).

Incident Reports: The patron who was escorted out of the building on November 29th is doing well and is aware of the fact that he could be handed a no-trespass order, if incident re-occurs. The students who were issued a NTO in the past are better behaved as reported by school and so the order will expire in January and they will be free to return.

Calendar Year 2022 Meeting Dates: The dates were accepted as presented with the observation that we may opt, by the July meeting, to cancel the August meeting as had been in some years past.

Fundraising Subcommittee: Some members of the board opted to be members of the subcommittee: SS, JD'O and SCZ was nominated to be contacted, based on her experience with fundraising.

Budget: Draft to be brought in the January meeting. Not much will be changed. ARPA funds to be discussed with the Mayor, based on disbursement plan.

There was a request to have the organizational chart of the Library brought to our January meeting with names in positions as currently is.

Announcement from friends: Beginning next year, 2022, they will begin accepting payment via venmo

The meeting adjourned (JD/JD'O) at 5:24PM.

Submitted by Lawrence NFOR, Board Secretary.