

Trustee Meeting Minutes

October 15, 2024

The October 2024 meeting of the Leominster Public Library Board of Trustees was held on Monday, October 15, 2024, at the historical conference room of the library.

In attendance were Mark Bodanza, Sue Chalifouz-Zephir, Lawrence NFOR, Susan Shelton, and Joanne D'Onfro. Trustee Jim Despo was absent. Present at the meeting as well were the Library Director Alexander Lent, and Nicole Butler, the Assistant Director.

Chair Bodanza called the meeting to order at 5:05 PM

OPEN FORUM

No one was available to address the Board in the open forum.

APPROVAL OF MINUTES

Minutes of the September 2024 meeting was reviewed and approved with some edits (JCD/SS).

LIBRARY REPORT

The Library Director gave some updates on the report presented in the Trustee packet. Some of the updates worth mentioning are lighting work which we are to seek additional grants and possible rebates to complete, water on front steps to be addressed and possibly to redirect from the roof. The report was accepted as presented with detailed answers provided to trustee questions.

OLD BUSINESS

Patron Issues and Feedback: On Pages 7 & 8, the Director reported that there was a patron issue that was referred to the Leominster Police Department as patron returned to Library after a NTO was issued. Given the physical assault threat to staff from this patron including lies about the issue and calls pretending to be someone else, the three-month NTO will be reviewed by the Board in the November meeting to further discuss possible extension of the said NTO.

Cormier Center Update: The Director reported that the renovation work is almost complete, and the board agreed to the proposed purchase of three couches for the center from the gains we have from the income of building trust investments. For this, the board approved a total of \$11,000 to cover this expense (LN/SCZ).

Staffing Update: The Job Description shared on page 32 of the board packet stating an open position for a 19-hour PT Page in the children's room. This will free a little more time for FT staff. It was agreed that given we have some money in the budget to handle this, the Director could move ahead with this (SS/JCD).

NEW BUSINESS

Roof Project: Page 5 of the packet includes bid from WPI Construction for the roofing project that was approved by the City and will be a larger combination of jobs with this contractor. A start date is not yet determined and once started, no interruption in terms of closure will be noticed but project would take about one month. Work is anticipated to start within October or November depending on negotiations.

Food For Fines: On Page 6 of the packet, the request was made by the Director for patrons to donate canned food in lieu of their fines. The Board agreed that this project be carried out once more by the library as was done in prior year (JCD/SCZ).

Announcement:

With no additional information nor announcements, the meeting was adjourned at 5:36PM (SCZ/JCD).

Lawrence NFOR,
Board Secretary.