

Trustee Meeting Minutes

June 9, 2025

The June 2025 meeting of the Leominster Public Library Board of Trustees was held on Monday, June 9, 2025, at the historical conference room of the library.

In attendance were Mark Bodanza, Lawrence NFOR, Jim Despo and Joanne D'Onfro Trustees Susan Shelton and Sue Chalifouz-Zephir were unavailable for this meeting. At the meeting as well were the Library Director, Alexander Lent and Nicole Butler, the Assistant Director.

Chair Bodanza called the meeting to order at 5:00PM.

OPEN FORUM

Amanda McAvoy, newly hired Head of Technical Services was present to meet the board.

APPROVAL OF MINUTES

The minutes of the May 10, 2025, meeting were approved (JCD/JD) with minor edit.

LIBRARY REPORT

The Library Director's report was received with minimally clarified questions/comments. Mainly, Federal cuts affecting Libraries.

OLD BUSINESS

Staffing Update: Newest member of the team was present to introduce herself and meet the board. As at the moment of the report and meeting, the Library is fully staffed.

Patron Issues: A NTO that was issued with respect to a Teen Center issue, was modified by the board to include a notice that at the end of the one year order, and upon a written apology, the teens may return to the Library and be reinstated (JD/JCD).

Leominster Art Association: The association donated a little under \$12,000 to the Library. The board approved the deposit of these funds into gifts and donations, for patrons of middle school age and older. Further plan by the Director on how to use the said funds will be discussed subsequently.

Carpet Project: The carpet project is on-going and a total of \$12,000 was approved for carpeting the teen room. Expenses for this project will be out of the building fund (JD/JCD).

Generator Project: Project was quoted at \$195,000. The Board resolved that this expenditure should be split three-way between City Hall (Could serve as additional capacity for emergency management), State Aid and Building Fund.

West Street Repair Project: Due to water damage the need for ramp repair has been brought up and the board concluded with approval of a total of \$9,700 (JCD/JD) from State Aid.

NEW BUSINESS

August Board of Trustees Meeting: As a tradition, the Board approved that there will be no Board meeting in the month of August 2025, unless there is an emergency (JD/JCD).

Children's Office Redesign Project: On the redesign project (page 27) of the Children's office, a total of \$11,583 was approved, with a total not to exceed \$12,000. This project should be carried out using Building Fund (JCD/JD).

Announcement

No announcements.

*Library Patron Dominic was available to appreciate the services of the Board and Library staff.

The meeting was adjourned at 5:34PM (JD/JCD).

Lawrence NFOR,
Board Secretary.