

Trustee Meeting Minutes

October 14, 2025

The October 2025 meeting of the Leominster Public Library Board of Trustees was held on Monday, October 14, 2025, at the historical conference room of the library.

In attendance were Mark Bodanza, Sue Chalifouz-Zephir, Lawrence NFOR, Susan Shelton, and Joanne D'Onfro. Trustee Jim Despo was unavailable for this meeting. At the meeting as well were the Library Director, Alexander Lent and Nicole Butler, the Assistant Director.

Chair Bodanza called the meeting to order at 5:00PM.

OPEN FORUM

No one was available to address the Board in the open forum.

APPROVAL OF MINUTES

The minutes of the September 8, 2025, meeting were approved with a minor edit (JCD/SCZ).

LIBRARY REPORT

The Library Director's report was accepted by Board, as Director Lent highlighted a few noteworthy items and answered some clarifying questions as well as notifying the board that Baker & Taylor (Book Vendor) will be going out of business if nothing changes by Mid-January 2026.

OLD BUSINESS

Generator: The Director reported on the details of the purchase of generator and is still working on how to get the purchase borne by both the City Hall and Library funds.

Carpet Options: The Director has been working and has got a match with Mannington. Negotiations and replacement plan still on-going as at moment – not yet finalized.

PTO Policy: After a long discussion on this and the relation/implementation by City Hall, it was concluded that, given no written policy by neither City Hall nor Library, the Director should codify what we have currently in practice and continue current practice till harmonized.

Library Pod Proposal: The proposal previously submitted was revisited and given the grant funding available, the Director was asked to proceed with least disruptive choice of pod.

NEW BUSINESS

Food for Fines: The proposal to launch the Food for Fines program for the fall was accepted that The Library could start October 15th onward.

Staffing Update: The board was updated on the retirement plans for Ann Finch coming up January 9th 2026. Given her extensive service to the community, there was a need to review/revise her job description to be presented to the board before posting.

Patron Issues: The incident that occurred in the Library on September 25th 2025, was concluded with a Year-Long No Trespass Order issued to a Worcester resident who was very highly inappropriate within the library. This person was referred to the Leominster Police Department to be served this notice and for a possible arrest.

Announcement

No announcements.

The meeting was adjourned at 5:39PM (SCZ/JCD).

Lawrence NFOR,
Board Secretary.