

Trustee Meeting Minutes

May 11, 2026

The May 2026 meeting of the Leominster Public Library Board of Trustees was held on Monday, May 11, 2026, at the historical conference room of the library.

In attendance were Trustees Mark Bodanza, Lawrence NFOR, Susan Shelton and Joanne D'Onfro. Trustees Jim Despo and Sue Chalifouz-Zephir were unavailable for this meeting. At the meeting as well were the Library Director, Alexander Lent, and Nicole Butler, the Assistant Director.

Chair Bodanza called the meeting to order at 5:00PM

OPEN FORUM

No one was available to address the Board in the open forum.

APPROVAL OF MINUTES

The minutes of the April 2026 meeting were approved with minor spelling edit on the last name of Mr. Ciccone, Domenic (Shelton/D'Onfro).

LIBRARY REPORT

The Library Director's report included the proposal to replace all mini splits and their wiring in the building than replacing them as they failed, as doing so reduces labor costs significantly. The motion to fund the project out of State Aid in the amount of \$88,691 was approved (Shelton/D'Onfro) with use of State Aid funds transfer.

It was also reported that there still exist gaps between submission of fund transfer requests and the actual accounting transaction. The Library Director is working with City Hall to address these issues.

OLD BUSINESS

Patron Issues: The report from the Director indicated there was an issue in the Children's room on April 23rd that involved a patron making unwanted physical contact against another patron. This was reported to and all parties are cooperating with the Leominster Police Department. A NTO was issued to this patron that may be appealed after one year.

The Library Director provided an update on a previous patron issue involving hygiene issues and access to laundry and shower facilities. The patron in question declined all services from the LPD Community

Policing Team and while he accepted information about resources from the library, as not returned to the library since.

Two teenagers who have had behavioral issues at the library in the past have recently escalated to yelling slurs. The library is now issuing two-month NTOs .

Staffing Updates: The Director updated the Board that Anayah Smith had completed training on an additional service desk and so is due a \$0.50 raise. The Board approved this (JCD/SS).

Carpet Project: The Director presented sample carpets and was directed to move forward to seek project quotes to bring back to the Board.

NEW BUSINESS

Financial Transfers: The Library Director requested permission to transfer a surplus of \$32,000 from the Personnel budget to the Operating budget to pay for some energy and building costs. The transfer was approved as requested. (SS/JCD).

Holiday Schedule: The proposed Holiday Schedule posted on page 29 was approved (JCD/SS) as presented by the Director.

Announcement

The Library Director asked if the Board would be willing to consider a proposal to have the library and its volunteers sell donated books directly rather than having the Friends of the Library sell them. The Board indicated that they were not interested in this change, but directed the Library Director to work with Purchasing to determine how to properly dispose of weeded library books.

The meeting was adjourned at 5:57PM (Shelton/D'Onfro).

Lawrence NFOR, Board Secretary.