

## Trustee Meeting Minutes

June 8, 2026

The June 2026 meeting of the Leominster Public Library Board of Trustees was held on Monday, June 8, 2026, at the historical conference room of the library.

In attendance were Trustees Mark Bodanza, Lawrence NFOR, Susan Shelton and Joanne D'Onfro. Trustees Jim Despo and Sue Chalifoux-Zephir were unavailable for this meeting. At the meeting as well were the Library Director, Alexander Lent and Nicole Butler, the Assistant Director.

Chair Bodanza called the meeting to order at 5:00PM

### OPEN FORUM

We had two patrons to address the Board in the public forum. Lisa Gove to represent the Friends and clarify discussions from last board meeting. Domenic Ciccone also addressed the board to appreciate the library's resources and management.

### APPROVAL OF MINUTES

The minutes of the May 2026 meeting had substantial corrections and so were moved for approval to the next meeting in July.

### LIBRARY REPORT

The Library Director's report included a report that a bulk RFP was sent out for janitorial services, tours were given to potential bidders, and the City Hall will decide on which company to carry out cleaning of the Library.

The Director also highlighted that there has been a need for additional cameras to fully cover the library and this may cost between \$40K and \$60K.

### OLD BUSINESS

**Patron Issues:** Nothing additional to what was discussed in the previous board meeting.

**Staffing Updates:** The Director updated the Board that Aniyah Smith and Patty Marquis had completed desk training and so are due a \$1.00 raise and \$0.50 raise respectively. With this, all part-time staff are fully trained on all service desks currently. The Board approved this (JCD/SS).

## NEW BUSINESS

**HVAC Projects:** The discovery by Charlie of shut-off valves of the HVAC system was a great savings to the projected costs of the system upgrades. Summary work to be done will include replacement of 30 gaskets to complete leak repairs. Total cost now stands at \$11,000. This was approved to be completed using state aide funds (JCD/SS).

Mini-splits project that totaled \$88,000 was reviewed by City Hall and advised that it be carried out to a maximum of \$25,000 annually. Board approved that a memo be sent to city hall on execution of the project and sources where funds would be drawn.

## Announcement

On the one vacant Board seats – a confirmation hearing will be before city council tonight to replace Trustee Sue Chalifoux-Zephir.

No additional announcements.

The meeting was adjourned at 5:27PM (LN/JCD).

Lawrence NFOR, Board Secretary.